

Trainee, Newsroom (100%)

Herzog & de Meuron is an international architecture firm with its head office in Basel and subsidiaries in Denmark, France, Germany, Hong Kong, Israel, the UK, and the USA.

In our Basel office, we have an opening for a motivated individual to join Newsroom for a year-long traineeship. As a trainee you will assist Newsroom Editors and Project Teams to create, produce, and implement ideas and content. Newsroom manages and shapes the public image of the office, bridging the gap between what we create as an architectural practice and how it is represented in the public realm.

As part of Herzog & de Meuron's Newsroom team, your tasks will include:

- Support with day-to-day media inquiries that require general coordination, proof-reading, and image set compilation.
- Work with a variety of content (images, drawings, text) related to specific projects for internal and external channels (i.e., social media, website).
- Assist the Editors with developing specific initiatives for HdM's ongoing and completed architectural projects.
- Support in compiling internal overviews (press clippings, communications calendar, copyrights record).
- Graphic support (image-handling, drawing, photography, presentations, publications)
- Work independently and collectively on short and long-term projects.

Your profile:

- At least 4 semesters of architectural studies or studies in design or history of art.
- Experience in related design fields and cultural sectors (communications, publications, graphics, exhibitions).

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- Aptitude in writing, editing and storytelling.
- Fluent in English, German and other languages are an advantage.

Your application should include a cover letter, a complete CV, diplomas, references, text samples, and if applicable a portfolio, in a single PDF not to exceed 10 MB. You can submit your documents online using the application form on our webpage (www.herzogdemeuron.com) with the reference number P21-14 clearly indicated.